

Project Name: MGS Storage Building

Applicant: MGS Manufacturing, Inc., 122 Otis St., Rome

Proposed Project

Construction of a 7,500 square foot storage building. Some equipment purchases also planned. Requesting amendment of existing project to include the expenditures for the new building under the sales tax exemption and PILOT. The request is to add the new building onto the current PILOT, which will increase the PILOT payments as described on the spreadsheet attached to the application.

<u>Original Estimated Project Costs</u>	<u>Revised Project Costs</u>
Building Acquisition	\$ 2,250,000
Construction	\$ 0
Machinery & Equipment	\$ 290,000
Fixtures	\$ 65,000
Legal	\$ 50,000
IDA Fee	\$ 13,275
Total	\$ 2,668,275
	\$ 3,468,275

Employment: Retain: 41 FTE Create: 4 FTE

<u>Original Estimated Incentives Request Values</u>	<u>Revised</u>
(1) PILOT	\$ 921,761
(2) Mortgage Rec. Exempt	\$ 13,500
(3) Sales tax exemption	\$ 23,188
Total:	\$ 958,149
	\$ 1,053,713

ONEIDA COUNTY INDUSTRIAL
DEVELOPMENT AGENCY



REQUEST TO AMEND PREVIOUSLY SUBMITTED APPLICATION FOR FINANCIAL ASSISTANCE

Oneida County Industrial Development Agency

584 Phoenix Drive
Rome, New York 13441-1405

(315) 338-0393 telephone
(315) 338-5694 fax

Shawna M. Papale, Executive Director

Please also deliver an electronic copy of all.

All applications must be submitted at least 10 days prior to meeting.

Project Name MGS Manufacturing
Applicant Name MGS Manufacturing, Inc
Date of Original Submission 1/11/2019
Date of AMENDED Submission 12/10/2020

Project Number _____

Reasons for Project AMENDMENT Request - Please explain in detail how and why you want to AMEND the original project application. Please explain any differences in scope of original application (plans, costs, jobs, time-frame, etc.) Please use additional sheets if more space needed.

MGS's original application was to purchase the facility at 122 Otis Street, which was being leased from MVEDGE. That transaction was completed in August 2019.

MGS is now in need of additional manufacturing space due to a surge in business activity. We explored a 10,000 to 20,000 s.f. addition to our existing facility, however the cost has proved to be prohibitive and not feasible at this time.

As a result, we have decided to move forward with a 7,500 s.f. heated storage facility on the property. The storage facility will allow us to free up valuable manufacturing floor space. The storage facility along with a reconfiguration of our manufacturing area should give us the relief we need to try and meet our current production requirements at a cost that is manageable.

MGS is working with C2C Construction on the Building Project with a goal of starting construction in early spring of 2021 and completion in June/July 2021.

MGS is actively looking to hire 4 people in Manufacturing and Engineering. The current number of employees in Rome, NY is 41.

Check all categories best describing the **scope of the project**:

- Acquisition of land
- Acquisition of existing building
- Renovations to existing building
- Construction of addition to existing building
- Demolition of existing building
- Construction of a new building
- Acquisition of machinery and/or equipment
- Installation of machinery and/or equipment
- Other (specify) _____

Please indicate the financial assistance requested of the Agency, and provide the estimated value of said assistance. Attach a sheet labeled "Proposed PILOT" that shows the annual utilization of the Real Property Tax Abatement by year. If there is no change in original PILOT request approved by the Agency, the PILOT section can be skipped.

	Original Value	Revised Value
<input checked="" type="checkbox"/> Payment In Lieu of Real Property Taxes (PILOT) _____ (Savings due to PILOT)	\$ 921,761	\$ 986,138
<input type="checkbox"/> Mortgage Tax Exemption (.75%) Amount of mortgage: \$ _____	\$ 13,500	\$ 13,500
<input checked="" type="checkbox"/> Sales and Use Tax Exemption ** (8.75%)	\$ 23,188	\$ 54,075
Value of goods/services to be exempted from sales tax:	\$ 265,000	\$ 618,000
Total:	\$ 958,449	\$ 1,053,713

Is the financial assistance requested by the Applicant consistent with the IDA's Uniform Tax Exemption Policy? Yes No

If no, please provide a written statement describing the financial assistance being requested and detailing the reasons the IDA should consider deviating from its Policy.

Please see spreadsheet MGS 2019 and 2022 PILOT add on

**** Note that the estimate provided above will be provided to the New York State Department of Taxation and Finance. The Applicant acknowledges that the transaction documents will include a covenant by the Applicant that the estimate, above, represents the maximum amount of sales and use tax benefit currently authorized by the Agency with respect to this Application. The Agency may utilize the estimate, above, as well as the proposed total Project Costs as contained within this Application, to determine the Financial Assistance that will be offered. It is the responsibility of the applicant to inform the IDA within 10 days if the project amount changes.**

REVISED BUDGET REQUEST

Part IX: Estimated Project Cost and Financing

11(a) List the costs necessary for preparing the facility.

Difference
(Use minus symbol where applicable)

	Original	Revised	
LAND Acquisition	\$		
Existing Building(s) ACQUISITION	\$ 2,250,000	2,250,000	0
Existing Building(s) RENOVATION	\$		
NEW Building(s) CONSTRUCTION	\$ - 0 -	675,000	675,000
Site preparation/parking lot construction	\$		
Machinery & Equipment that is TAXABLE	\$ 180,000	255,000	75,000 ✓
Machinery & Equipment that is TAX-EXEMPT	\$ 110,000	110,000	0
Furniture & Fixtures	\$ 65,000	95,000	30,000 ✓
Installation costs	\$		
Architectural & Engineering	\$		
Legal Fees (applicant, IDA, bank, other counsel)	\$ 50,000	65,000	15,000
Financial (all costs related to project financing)*	\$		
Permits (describe below)	\$		
Other (describe below)	\$		
Subtotal	\$ 2,655,000	3,450,000	795,000
Agency Fee ¹	\$ 13,275	18,275	5,000
Total Project Cost	\$ 2,668,275	3,468,275	800,000

* Bank fees, title insurance, appraisals, interest, environmental reviews, etc.

¹ See Attached Fee Schedule (Page 25) for Agency Fee amount to be placed on this line.

Permit Information

Other Information

Original PILOT		NEW 7,500 addition							
PILOT Year	Payment with annual 1.02 Escalator	Full	60% ER	Rate	Full on 120	60%	Annual +	55%	50%
		200K	120	63.95	7674	3069.6	1.02	3453.3	3837
		Abatement Amt	add on pyt	If Full					
2020	1	\$ 42,161.40	60	\$ -					
21	2	\$ 48,196.71	60	\$ -					
22	3	\$ 49,160.64	60	\$ 3,130.99	\$ 7,674.00				
23	4	\$ 50,143.86	60	\$ 3,193.61	\$ 7,827.48				
24	5	\$ 51,146.73	60	\$ 3,257.48	\$ 7,984.03				
25	6	\$ 55,305.95	55	\$ 3,522.37	\$ 8,143.71				
26	7	\$ 56,412.07	55	\$ 3,592.81	\$ 8,306.58				
27	8	\$ 57,540.31	55	\$ 3,664.67	\$ 8,472.72				
28	9	\$ 58,691.12	55	\$ 3,737.96	\$ 8,642.17				
29	10	\$ 59,864.94	55	\$ 3,812.72	\$ 8,815.01				
30	11	\$ 61,450.81	50	\$ 3,913.74	\$ 8,991.31				
31	12	\$ 62,679.82	50	\$ 3,992.01	\$ 9,171.14				
32	13	\$ 63,933.42	50	\$ 4,071.86	\$ 9,354.56				
33	14	\$ 65,212.09	50	\$ 4,153.29	\$ 9,541.65	New PILOT Value			
34	15	\$ 66,516.33	50	\$ 4,236.36	\$ 9,732.49				
		Totals	\$ 48,279.88	\$ 112,656.86	\$ 64,376.98				

Base added 1.02

Total New Combined Payment

\$ 52,291.63	2022
\$ 53,337.47	23
\$ 54,404.21	24
\$ 58,828.32	25
\$ 60,004.88	26
\$ 61,204.98	27
\$ 62,429.08	28
\$ 63,677.66	29
\$ 65,364.55	30
\$ 66,671.83	31
\$ 68,005.28	32
\$ 69,365.38	33
\$ 70,752.69	34

REPRESENTATIONS AND CERTIFICATION BY APPLICANT

The undersigned requests that the attached materials be submitted as an amendment to the Applicant's original Application for Financial Assistance for review to the Oneida County Industrial Development Agency (the "Agency") and its Board of Directors.

Approval of the modifications to the Application can be granted solely by this Agency's Board of Directors. The Agency reserves the right to request Applicant complete a full Application for Financial Assistance if, after reviewing the attached materials, the Agency determines one is required to properly evaluate the Applicant's request. The undersigned acknowledges that Applicant shall be responsible for all costs incurred by the Agency and its counsel in connection with the attendant negotiations whether or not the transaction is carried to a successful conclusion.

The Applicant further understands and agrees with the Agency as follows:

- 1. Annual Sales Tax Filings.** In accordance with Section 858-b(2) of the New York General Municipal Law, the Applicant understands and agrees that, if the Project receives any sales tax exemptions as part of the Financial Assistance from the Agency, in accordance with Section 874(8) of the General Municipal Law, the Applicant agrees to file, or cause to be filed, with the New York State Department of Taxation and Finance, the annual form prescribed by the Department of Taxation and Finance, describing the value of all sales tax exemptions claimed by the Applicant and all consultants or subcontractors retained by the Applicant.
- 2. Annual Employment, Tax Exemption & Bond Status Reports.** The Applicant understands and agrees that, if the Project receives any Financial Assistance from the Agency, the Applicant agrees to file, or cause to be filed, with the Agency, on an annual basis, reports regarding the number of people employed at the project site as well as tax exemption benefits received with the action of the Agency. For Applicants not responding to the Agency's request for reports by the stated due date, a \$500 late fee will be charged to the Applicant for each 30-day period the report is late beyond the due date, up until the time the report is submitted. Failure to provide such reports as provided in the transaction documents will be an Event of Default under the Lease (or Leaseback) Agreement between the Agency and Applicant. In addition, a Notice of Failure to provide the Agency with an Annual Employment, Tax Exemption & Bond Status Report may be reported to Agency board members, said report being an agenda item subject to the Open Meetings Law.
- 3. Absence of Conflict of Interest.** The Applicant has consulted the Agency website of the list of the Agency members, officers and employees of the Agency. No member, officer, or employee of the Agency has an interest, whether direct or indirect, in any transaction contemplated by this Application, except as herein after described (if none, state "none"):
- 4. Hold Harmless.** Applicant hereby releases the Agency and its members, officers, servants, agents and employees from, agrees that the Agency shall not be liable for and agrees to indemnify, defend and hold the Agency harmless from and against any and all liability arising from or expense incurred by (A) the Agency's examination and processing of, and action pursuant to or upon, the attached Application, regardless of whether or not the Application or the Project described therein or the tax exemptions and other assistance requested therein are favorably acted upon by the Agency, (B) the Agency's acquisition, construction and/or installation of the Project described therein and (C) any further action taken by the Agency with respect to the Project; including without limiting the generality of the foregoing, all causes of action and attorneys' fees and any other expenses incurred in defending any suits or actions which may arise as a result of any of the foregoing. If, for any reason, the Applicant fails to conclude or consummate necessary negotiations, or fails, within a reasonable or specified period of time, to take reasonable, proper or requested action, or withdraws, abandons, cancels or neglects the Application, or if the Agency or the Applicant are unable to reach final

agreement with respect to the Project, then, and in the event, upon presentation of an invoice itemizing the same, the Applicant shall pay to the Agency, its agents or assigns, all costs incurred by the Agency in the processing of the Application, including attorneys' fees, if any.

5. The Applicant acknowledges that the Agency has disclosed that the actions and activities of the Agency are subject to the Public Authorities Accountability Act signed into law January 13, 2006 as Chapter 766 of the 2005 Laws of the State of New York.
6. The Applicant acknowledges that the Agency is subject to New York State's Freedom of Information Law (FOIL). Applicant understands that all Project information and records related to this application are potentially subject to disclosure under FOIL subject to limited statutory exclusions.
7. The Applicant acknowledges that it has been provided with a copy of the Agency's recapture policy (the "Recapture Policy"). The Applicant covenants and agrees that it fully understands that the Recapture Policy is applicable to the Project that is the subject of this Application; and that the Agency will implement the Recapture Policy if and when it is so required to do so. The Applicant further covenants and agrees that its Project is potentially subject to termination of Agency financial assistance and/or recapture of Agency financial assistance so provided and/or previously granted.
8. The Applicant understands and agrees that the provisions of Section 862(1) of the New York General Municipal Law, as provided below, will not be violated if Financial Assistance is provided for the proposed Project:

§ 862. Restrictions on funds of the agency. (1) No funds of the agency shall be used in respect of any project if the completion thereof would result in the removal of an industrial or manufacturing plant of the project occupant from one area of the state to another area of the state or in the abandonment of one or more plants or facilities of the project occupant located within the state, provided, however, that neither restriction shall apply if the agency shall determine on the basis of the application before it that the project is reasonably necessary to discourage the project occupant from removing such other plant or facility to a location outside the state or is reasonably necessary to preserve the competitive position of the project occupant in its respective industry.
9. The Applicant confirms and acknowledges that the owner, occupant, or operator receiving Financial Assistance for the proposed Project is in substantial compliance with applicable local, state and federal tax, worker protection and environmental laws, rules and regulations.
10. The Applicant confirms and acknowledges that the submission of any knowingly false or knowingly misleading information may lead to the immediate termination of any Financial Assistance and the reimbursement of an amount equal to all or part of any tax exemption claimed by reason of the Agency's involvement the Project.
11. The Applicant confirms and hereby acknowledges that as of the date of this Application, the Applicant is in substantial compliance with all provisions of Article 18-A of the New York General Municipal Law, including, but not limited to, the provision of Section 859-a and Section 862(1) of the New York General Municipal Law.
12. The Applicant and the individual executing this Application on behalf of the Applicant acknowledge that the Agency will rely on the representations made herein when acting on this Application and hereby represent that the statements made herein do not contain any untrue statement of a material

fact and do not omit to state a material fact necessary to make the statements contained herein not misleading. **The Applicant has reviewed its original Application for Financial Assistance and confirms all information provided therein is true and correct, except as modified by the attached materials.**

STATE OF NEW YORK)
COUNTY OF ONEIDA) ss.:

Scott W. Stephan, being first duly sworn, deposes and says:

1. That I am the VP & CFO (Corporate Officer) of MGS Manufactuirng, Inc. (Applicant) and that I am duly authorized on behalf of the Applicant to bind the Applicant.
2. That I have read the attached Application, I know the contents thereof, and that to the best of my knowledge and belief, this Amendment to Application and the contents of the entire Application as modified by this Amendment to Application are true, accurate and complete.


(Signature of Officer)

Subscribed and affirmed to me under penalties of perjury this 10 day of December, 20 20.


(Notary Public)

DEBRA LAUGHINGHOUSE
Notary Public, State of New York
Registration No. 01LA6402362
Qualified In Oneida County
Commission Expires: 12/30/2023

If the application has been completed by or in part by other than the person signing this application for the applicant please indicate who and in what capacity:

By: _____

Name: _____

Title: _____

Date: _____

Return the original signed and notarized application and two copies to: **Oneida County Industrial Development Agency (OCIDA)**, 584 Phoenix Drive, Rome, New York 13441-1405, Attn.: Shawna M. Papale, Executive Director. In addition, please send an electronic version of the application (signed), and SEQR form (signed), to spapale@mvedge.org.

**ONEIDA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
COST/BENEFIT ANALYSIS
Required by §859-a(3) of the
New York General Municipal Law**

Date 12/10/2020

Name of Applicant: MGS Mfg. **Project Name**
122 Otis St. MGS 2020 Amendment
Rome, NY 13441

Name of All Sublessees or Other Occupants of Facility: _____

Principals or Parent of Applicant: Scott Stephan CFO
Robert Chanson CEO, Majority owner

Products or Services of Applicant to be produced or carried out at facility: Manufacturing

Estimated Date of Completion of Project: Jul-20

Type of Financing/ Structure: _____ Tax-Exempt Financing
_____ Taxable Financing
x _____ Sale/ Leaseback
_____ Other: _____

Type of Benefits being Sought by Applicant: _____ Taxable Financing
_____ Tax-Exempt Bonds
x _____ Sales Tax Exemption on Eligible Expenses Until Completion
X _____ Mortgage Recording Tax Abatement
x _____ Real Property Tax Abatement

Project Costs

Land	\$	-
Existing Building	\$	2,250,000
Existing Bldg. Rehab	\$	-
Construction of New Building	\$	675,000
Addition or Expansion	\$	-
Engineering/ Architectural Fees	\$	-
Installation	\$	-
Fixtures	\$	95,000
Equipment	\$	365,000
Legal Fees (Bank, Bond, Transaction, Credit Provider, Trustee)	\$	65,000
Finance Charges (Title Insurance, Environmental Review, Bank Commitment Fee, Appraisal, Etc.)	\$	-
Fees and Permits	\$	-
Subtotal	\$	3,450,000
Agency Fee*	\$	18,275
TOTAL COST OF PROJECT		
	\$	3,468,275

<u>IDA Agency Fee: PILOT, Mortgage Recording Exemption, Sales Tax Exemption:</u>		
o Up to a \$1.0 Million project - \$5,000	o Above \$1.0 Million project up to \$10.0 Million project - ½ of 1% of total project cost.	o Above \$10.0 Million project - ½ of 1% of total project cost up to \$10.0 Million plus incremental increase of ¼ of 1% of total project above \$10.0 Million.

Assistance Provided by the Following:

EDGE Loan:	
MVEDD Loan:	
Grants - Please indicate source & Amount:	
Other Loans - Please indicate source & Amount:	

Company Information

		Average Salary of these Positions
Existing Jobs	41.00	79014
Created Jobs (over three years)	4.00	39250
Retained Jobs	41.00	79014

Earnings Information for Oneida County

Average Salary of Direct Jobs for Applicant	\$ 79,014.00
Average of County Indirect Jobs	\$ 25,000.00
Average of Construction Jobs	\$ 32,000.00

Note: \$1,000,000 in construction expenditures generates 15 person - years of employment

Construction Person Years of Employment:	\$ 3.38
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Calculation of Benefits (3 Year Period)

	Total Earnings	Revenues
Direct Jobs		
Created	\$ 948,168.00	40297.14
Existing	\$ 9,718,722.00	413045.685
Indirect Jobs		
Created	\$ 750,000.00	31875
Existing	\$ 7,687,500.00	326718.75
Construction - only one year		
Person Years	\$ 108,000.00	4590
TOTALS Calculation of Benefits (3 Year Period)	\$ 19,212,390.00	816527

TAXABLE GOODS & SERVICES

	Spending Rate	Expenditures	State & Local Sales Tax Revenues
Direct Jobs			
Created \$	0.36	341340.48	33280.6968
Existing \$	0.36	3498739.92	306139.743
Indirect Jobs			
Created \$	0.36	270000	26325
Existing \$	0.36	2767500	242156.25
Construction - only one year			
Person Years \$	0.36	38880	3402
TOTAL TAXABLE GOODS & SERVICES		6916460	611304

Local (3 year) real property tax benefit (assuming 60% of jobs existing and created own a residence) with an average assessment of \$80,000 and the remainder of jobs existing created pay real property taxes through rent based on an average assessment per apartment of \$50,000.

Tax Rate for School District where facility is located:	33.26	20-21
Tax Rate for Municipality where facility is located:	20.1959	20
Tax Rate for County:	10.138879	20
	Rate Total	63.594779

Real Property Taxes Paid: \$ 194,600.02

COSTS:

Real Property Taxes Abated on Improvements Only (10 yr. Period):	986,138
Mortgage Tax Abated (.075%)	13,500
Estimated Sales Tax Abated During Construction Period (8.75%)	54,075

NOTE: If there is a tax-exempt financing of all or a portion of the project cost, there is a neutral cost/benefit because of lower interest rates by reason of exclusion of interest from gross income of bondholders for purposes of Federal and State income taxes. Taxable financing carries the same cost/benefit for State Income Tax purposes. Such cost/benefits cannot be quantified.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
MGS Manufacturing			
Name of Action or Project: 122 Otis Street Rome, NY 13441			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action: Construct a 7,500 s.f. heated storage facility.			
Name of Applicant or Sponsor: MGS Manufacturing, Inc.		Telephone: 315-337-3350 E-Mail: sstephan@themgsgroup.com	
Address: 122 Otis Street			
City/PO: Rome		State: NY	Zip Code: 13441
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: OCIDA, Building Permit City of Rome, Rome Planning Board.			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? 9.51 acres b. Total acreage to be physically disturbed? .5 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 9.51 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ Storage Building no occupants	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ Storage Building no occupants	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: _____		
Grades will be finished to drain to existing storm water catch basin. _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Scott W. Stephan</u> Date: <u>12/10/2020</u>		
Signature: <u><i>Scott W. Stephan</i></u> Title: <u>VP & CFO</u>		